

Friends of Florence
FALL 2017 MADRID- FLORENCE PROGRAM
Exploring the Masters of Spanish & Italian Art
October 12th - 18th

TERMS AND CONDITIONS

PROGRAM FEE:

\$ 7,000 per person (not tax-deductible)

CONTRIBUTION:

\$ 2,500 per person (100% tax-deductible)

THE PROGRAM: WHAT IS INCLUDED

- All items noted on the attached itinerary, including lunches and dinners;
- Ground transportation to destinations included in itinerary, as well as air travel from Madrid to Florence, and hotel costs in Madrid and Florence (less incidentals/ expenses);
- Entrance fees for all scheduled visits; and
- Gratuities to local guides and drivers.

WHAT IS NOT INCLUDED

Air travel to Madrid and departing Florence at the conclusion of the Program; breakfasts; passport fees; items of a personal nature; airport/hotel transfers on arrival in Madrid and upon departure from Florence; trip insurance.

CONTRIBUTION

A tax-deductible contribution of \$2,500 per person, made payable to *Friends of Florence*, is required.

HOTEL

Friends of Florence has blocked rooms and will cover the cost of the rooms as part of the Program Fee, at:

Hotel Westin Palace, Madrid

Hotel Westin Excelsior, Florence

PAYMENT SCHEDULE

Full payment of the \$7,000 per-person Program Fee and \$2500 per-person contribution is due by June 1, 2017.

Checks are payable to *Friends of Florence*. Mail to: 4545 W Street, N.W., Washington, DC 20007. If you would like to pay with a credit card, please see the Reservation Form.

CHANGES IN ITINERARY

The itinerary is subject to scheduling changes.

INSURANCE

Trip cancellation/emergency medical evacuation/baggage/accident/sickness insurance are strongly recommended and are the responsibility of the participant.

CANCELLATION POLICY

Friends of Florence (FOF) will strictly adhere to its cancellation policy to offset costs incurred prior to the commencement of the Program, which may include, but are not limited to: advance payments made to land and air operators; hotels, communication expenses; and the loss of time that might have permitted resale of reserved space. FOF strongly recommends the purchase of trip cancellation/interruption insurance. All cancellations must be made in writing by email or letter to FOF at 4545 W Street, N.W., Washington, DC 20007 and are subject to a \$500 per person non-refundable administrative fee. All refunds are limited to amounts actually received by FOF. On the date FOF receives notification of cancellation, the following cancellation charges will apply: for cancellations received prior to August 1, 2017, FOF will retain fifty percent (50%) of the \$7,000/person Program Fee. For cancellations received after August 1, 2017, FOF will retain 100% of the Program Cost. In the case of a cancellation due to shortage of participants, FOF will attempt to notify all participants at least 45 days prior to the commencement of The Program. However, FOF reserves the right to cancel the Program for any reason and, in such case, full reimbursement of all refundable costs of the Program by FOF shall constitute full settlement with the participant. In the unlikely event that a dispute arises between a participant and FOF, the maximum amount of recovery to which a participant shall be entitled under any and all circumstances will be the sum of all moneys actually received from the participant by FOF. The participant agrees that this is a fair and reasonable limitation on the damages, of any sort whatsoever, that a participant may suffer. Upon advancement of the program cost to FOF, the participant agrees to be bound by the above terms and conditions.

RESPONSIBILITY CLAUSE

FOF assumes no responsibility or liability for any act, error, or omission, or for any injury, loss, accident, delay, or irregularity which may be occasioned by reason of neglect or default of any subcontractor or other third party, which may be used wholly or in part in the performance of their duty to the participants of the Program. Nor will FOF be responsible for loss, injury, damages, or expenses, medical or otherwise, to persons or property, due to illness, act of God, weather, strikes, local laws, hostilities, war, terrorist acts, acts of nature, or other such causes suffered by any person in connection with the Program. FOF is not responsible for unexpected transportation delays and changes, nor additional expenses or loss of time that may be incurred. In the event it becomes necessary or advisable for the comfort or well being of the participants or for any reason whatsoever, to alter the itinerary at any time, without notice to the participants, such alterations will be made without penalty to FOF. Additional expenses, if any, shall be borne by the participants. FOF reserves the right to accept or decline any person as a participant at any time, or to require any participant to withdraw from the Program at their own expense when such an action is determined by FOF to be in the best interest of the participant's health and safety, or the general welfare of the other Program participants.